

# Curriculum vitae



## Qaiser Zaman

### Personal Information

**Father Name:** Mian Mushtaq Ahmad

**CNIC#** 34301-1714114-9

**Date of Birth:** 19-03-1982

**Cell #** 0300-6444944

**Email:** Qzaman@numl.edu.pk

**Present Address:** Department of Pakistan Languages NUML, Islamabad

**Permanent Address** Village Lawaray Kalan, Tehsil & District Hafizabad

### Qualification

Degree	Board/Uni	Roll #	Passing Year	Division
PhD	GCU, Lahore	0902-PhD-22	-	In progress
M.Phil	AIOU	BD775610	2019	1 <sup>st</sup>
L.L.B	Punjab University	1200	2007	2 <sup>nd</sup>
M.A(Punjabi)	Punjab University	229	2006	1 <sup>st</sup>
B.A	Punjab University	6286	2003	2 <sup>nd</sup>
F.A	Gujranwala	56713	2000	2 <sup>nd</sup>
MATRIC	Gujranwala	90108	1998	Ist

### Experiences

#### Teaching Experience

- Working in NUML Islamabad as lecturer Punjabi from 29-04- 2014 to date.
- Teaching as visiting teacher in department of Urdu in NUML Islamabad.
- Teaching in kips Academy Rawalpindi to CSS Students.

#### Administrative Experience

- Working as a Boys Hotel Warden in NUML Islamabad from 08-03-2018 to date.
- Worked as interne under National Internship programme in Revenue Department Hafizabad for one year

#### Legal Practicing as an Advocate

- Practiced as an Advocate of Session Court from 12 March 2008 to 28 April 2014.
- Practiced as an Advocate of High Court from 21 July 2010 to 28 April 2014.
- Member executive committee of Lahore High Court Bar Association in year 2012-2013.

g) Possess a valid license of Advocate High Court and Session Court.

### M.Phil Dissertatation Title

"قصہ ہیررانجھا وارث شاہ دے اماکن و رجال"

Supervised By Prf. Dr Saeed Khawar Bhutta, GCU, Lahore.

(z category) قیصر زمان، رسیلے سخن میاں جان محمد، لاہور، سانجھ پبلشرز، ۲۰۱۷ء، (ایچ ای سی سے منظور شدہ)

قیصر زمان، میاں جان محمد دے ان چھپے دوہڑے (مضمون) مشمولہ پارکھ، لاہور کالج فار ووٹین یونیورسٹی، شمارہ نمبر ۱۲ (جولائی تا

دسمبر ۲۰۲۱ء، ص ۸۲، ۷۱

### Conference paper

- Two days National conference title (پاکستانی زبانوں کی لسانی و ادبی تحقیق کے پچھتر سال) held at Academy of Letters Islamabad on 7,8 December 2021.
- Two days International conference title (پاکستانی زبانیں اور نوآبادیاتی ادب) held at AIOU on 16,17 March 2018.
- Two days National conference title (پاکستانی زبانوں کے ادب میں امن و امان کا پیغام) held at AIOU on 28,29 April 2017.
- Two days National conference title (پاکستانی زبانوں کی شاعری کا فکری ارتقا اور عصری معنویت) held at NUML Islamabad on 14,15 December 2017.

- Member organizing committee of one day International Conference Title, "Significance of Mother Tongue in a multilingual society held on 21 Feb 2022 at NUML".
- Member organizing committee of two days National Conference held at NUML Islamabad Titled پاکستانی زبانوں کی شاعری کا فکری ارتقا
- Orgnizer of various Punjabi Mazahia Musharas in NUML Islamabad.

### i) Curriculum Development/ Revision

Member of Departmental Board of Studies (DBS) for

- Revised scheme of study and course outline of certificate and diploma Program in Punjabi.
- Revised scheme of study and course outline of advanced diploma program in Punjabi
- Scheme of study and course outline of a new BS Pakistani languages.
- Revised , Vision, Mission, and Objectives statements of Department Pakistani

### ii) Departmental Student Advisor of Pakistani Languages Department.

- Member of cultural society in NUML Islamabad and orgnized various cultural Programes in univirsty.
- Member of various diciplenary committies in NUML Islamabad

## Research

## Organizing Conferences and Seminar

## Instiutianal Contribution

## Administrative Responsibilities

- c) Member of the allotment committee of NUML hostel accommodation (boys and girls).
- d) Member of the hostel messing purchase committee ( boys and girls).
- e) Member of various committees to open/scrutinize the tender in NUML Islamabad
- f) Working as a Boys Hotel Warden in NUML Islamabad from 08-03-2018 to till date.

## *Workshops/ Trainings*

- a) “Teaching technique of 21st century” attended 27th August 2019 to 29th August 2019.
- b) “Evaluation strategies at Higher Education level Pros and Cons” organize by Education Department and attended 11 September 2017 to 22nd September 2017
- c) “Faculty Development workshop” Originated by ORIC from 20 June – 5th August 2016 at NUML, Islamabad.
- d) “Professional Development Faculty Workshop (foreign Languages Pedagogy, Techniques and Technicalities) held by Department of Higher Studies at NUML, Islamabad from 9th to 20th March, 2015.
- e) Faculty development workshop (Academic planning ,Academic Execution, Academic Management Research & projects) held at NUML Islamabad.

## *Languages*

- Punjabi
- English
- Urdu

## *Computer Skills*

- MS. Word + Urdu Inpage
- MS. Excel
- MS. Power Point

## *References*

- Will be furnished on demand